

## QUESTIONS and ANSWERS

### BELVIDERE – BOONE COUNTY ENTERPRISE ZONE

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## **BELVIDERE – BOONE COUNTY ENTERPRISE ZONE PROGRAM**

### **Introduction**

Enterprise Zone incentives are established by State legislation and by local ordinance. The Illinois Enterprise Zone Act took effect December 7, 1982. An enterprise zone is a specific area designated by the State of Illinois in cooperation with a local government to receive various incentives and other benefits to stimulate economic activity and neighborhood revitalization. Enterprise zones range from a half square mile to fifteen square miles. The Belvidere-Boone County Enterprise Zone of 6.7 square miles was certified by the State of Illinois on July 1, 1985. The Belvidere-Boone County Enterprise Zone termination date was extended to terminate on June 30, 2015.

The questions and answers in the Local Incentives Section cover the following: Property Tax Abatement, Sales Tax Deduction, Building Permit Fees, and Other Belvidere-Boone County Incentives. These incentives have been adopted by the City and County and are covered by local ordinance. All other benefits listed in the State Incentives Section are offered to all Illinois Enterprise Zones through the Illinois Enterprise Zone Program administered by the Illinois Department of Commerce and Community Affairs.

The Belvidere-Boone County Enterprise Zone is administered at the local level by **Growth Dimensions of Belvidere and Boone County, Inc.**, at 200 South State Street, Belvidere, IL 61008, (815) 547-4252, (815) 547-7654 fax, [www.growthdimensions.org](http://www.growthdimensions.org).

The Enterprise Zone Program is administered at the state level by the **Illinois Department of Commerce and Economic Opportunity**. For general information on the program, contact the Department at (217) 785-4034 in Springfield, The hearing impaired may call (312) 419-0667 in Chicago or a (217) 785-6055 in Springfield, [www.commerce.state.il.us](http://www.commerce.state.il.us).

## LOCAL INCENTIVES

## **PROPERTY TAX ABATEMENT**

**What is the Enterprise Zone Property Tax Abatement incentive?** The Illinois Enterprise Zone Act provides that any taxing district may order the County Clerk to abate any portion of its taxes on real property, or any class thereof, located within an enterprise zone and upon which new improvements have been constructed or upon which existing improvements have been renovated or rehabilitated. Property tax abatement is authorized by the City of Belvidere, Boone County, Belvidere Township, Bonus Township, School District #100 and Belvidere Park District.

**To what extent are property taxes abated in the Belvidere-Boone County Enterprise Zone?** Property taxes are abated on improvements to commercial and industrial properties in increments of 80% the first year, 60% the second year, 40% the third year and 20% the fourth year. Additional property tax abatement incentives for industrial taxpayers will be available provided that the taxpayer either constructs improvements in addition to those for which abatements were granted, or causes suppliers of said taxpayer to construct new improvements whereby the aggregate sum of said improvements increases the assessed valuation of the real property located in the Enterprise Zone. The real property improvements must occur within five years form the commencement of the initial abatement.

The industrial taxpayer will receive additional property tax abatement according to the following formula:

- If the aggregate sum of the improvements which occur within five years increases the assessed valuation of real property by \$2 million or more, the additional abatement shall be 80% of the taxes produced by the increase in assessed valuation caused by the original improvements to said property in the fifth year, 60% in the sixth year, 40% in the seventh year and 20% in the eighth year.
- If a fractional portion of such increase occurs within five years, the above formula shall be adjusted in proportion to the fractional portion of the increase. For example, if the aggregate sum of the improvements result in a \$1 million increase in assessed valuation, the additional abatement shall be 40% of the taxes produced by the increase in assessed valuation caused by the original improvements to said property in the fifth year, 30% in the sixth year, 20% in the seventh year and 10% in the eighth year.

**Are taxes abated on existing improvements?** No. The abatement applies only to taxes on the increase in assessed value attributable to the new construction, renovation, or rehabilitation. Taxes based on the assessed value of land and existing improvements continue to be extended and collected.

**Is the property always reassessed following the construction of new improvements or rehabilitation and/or renovation of existing improvements?** Yes. By state law, any time property is improved it must be reassessed.

**Is property tax abatement available in the tax increment financing district?** No. Property tax abatement is not offered in the tax increment financing district (TIF). Properties in the TIF are included in the legal description of the Zone, however, and are eligible to receive other tax incentives and benefits.

## **BUILDING PERMIT FEE REDUCTION**

In addition to other state and local incentives provided to commercial and industrial businesses within the Enterprise Zone, one-half of any building permit fee will be waived when certain information related to development activity within the Zone is provided at the time the permit is requested. Otherwise an applicant will be required to pay the full permit fee.

**Why is this information requested?** As a condition of receiving designation as an Enterprise Zone, communities in Illinois are required to report all development activity within their Zones. The Illinois Department of Commerce and Community Affairs (IDCEO) requires each Enterprise zone Administrator to file quarterly reports detailing this activity,

**What kind of information is requested?** The name of the business, Federal Employers Identification Number, Unemployment Insurance Number, Estimated Cost of Construction or Rehabilitation, Estimated Cost of Site, Estimated Cost of Capitol Equipment, Total Project Cost, Project Completion Date, Full Time Equivalent Jobs Created and/or Retained, and Current Employment.

## **OTHER BELVIDERE – BOONE COUNTY ZONE INCENTIVES**

**Do Belvidere and Boone County offer incentives in addition to those local benefits already discussed?**

Yes. The City, County and Growth Dimensions, the public-private partnership formed to promote economic development in Boone County and the communities of Belvidere, Capron, and Poplar Grove can help you with:

- no-cost assistance in identifying and applying for state and federal financing programs for business
- specialized education and training programs offered through Rock Valley College and/or the Illinois Department of Commerce and Community Affairs (IDCEO)
- site identification and procedures relating to the construction of a project in the Belvidere-Boone County Enterprise Zone

## **STATE INCENTIVES**

## **ENTERPRISE ZONE TAX BENEFITS**

The following summarizes the most often asked questions on the tax benefits through the Enterprise Zone Program.

### **INVESTMENT TAX CREDIT**

**What is the enterprise zone investment tax credit?** The Illinois Income Tax Act 35 ILCS 5/201 as amended allows a .5 percent credit against the state income tax for investments in qualified property which is placed in service in an enterprise zone.

**Who are qualifying taxpayers?** The credit may be taken by corporations, trusts, estates, individuals, partners and Subchapter S shareholders who make investments in qualified property and who otherwise meet the terms and conditions established by statute.

**What is qualified property?** “Qualified property” is property which:

- is tangible; whether new or used, including buildings and structural components of buildings;
- is acquired by purchase as defined in Internal Revenue Code (IRC) Section 179(d);
- is depreciable pursuant to IRC Section 167;
- has a useful life of four or more years as of the date placed in service in an enterprise zone;
- is used in the enterprise zone by that taxpayer;
- has not been previously used in Illinois in such a manner and by such a person as would qualify for the credit; and
- is an improvement or addition made on or after the date the zone was designated to the extent that the improvement or addition is of a capital nature, which increases the adjusted basis of the property previously placed in service in an enterprise zone and otherwise meets the requirements of qualified property.

**What are examples of “qualified property”?** Examples include buildings, structural components of buildings, elevators, materials, tanks, boilers, and major computer installations. Examples of non-qualifying property are land, inventories, small personal computers, trademarks, typewriters, and other small, non-depreciable, or intangible assets.

**What does “placed in service” mean?** Qualified property is “placed in service” on the earlier of 1) the date the property is placed in a condition of readiness and availability for use, or 2) the date on which the depreciation period of that property begins. To qualify for the enterprise zone investment tax credit, the property must be placed in service on or after the date the zone is certified by the Department of Commerce and Economic Opportunity, **and** on or before the last day of the firm’s taxable year.

**What is “depreciable” property?** Property must be depreciable pursuant to Internal Revenue Code Section 167. Depreciable property is used in the taxpayer’s trade or business or held for the production of income (but not inventory) which is subject to wear and tear, exhaustion or obsolescence.

There are some types of assets that may not be depreciable, even though they are used in the taxpayer’s business or trade or are held for the production of income. Good will and land are examples. Other examples of tangible property which are not depreciable are inventories, natural resources and currency.

**Does “used” property qualify for the enterprise zone investment tax credit?** Used property does not qualify if it was previously used in Illinois in such a manner and by such a person as would qualify for either the statewide investment tax credit or the enterprise zone investment tax credit.

Example: A corporation purchases a used pick-up truck for use in its manufacturing business in an enterprise zone from an Illinois resident who used the truck for personal purposes in Illinois. If the truck meets the other requirements for the investment tax credit, it will not be disqualified because it was previously used in Illinois for a purpose which did not qualify for the credit. However, had the corporation purchased the truck from an Illinois taxpayer in whose hands the truck qualified for the credit, the truck would not be qualified for the investment tax credit, even though the party from whom the truck was acquired had never received an investment tax credit for it.

**What is the “basis” value of property?** The “basis” value of property, for the purposes of this credit, is defined the same way it is defined for purposes of federal depreciation calculations. Essentially, the basis is the cost of the property, as well as related capital costs.

**Does the enterprise zone investment tax credit carry forward?** Yes. The credit is allowed for the tax year in which the property is placed in service, or, if the amount of the credit exceeds the tax liability for that year, the excess may be carried forward and applied to the tax liability of the five taxable years following the excess credit year. The credit must be applied to the earliest year for which there is a liability. If there is credit from more than one tax year that is available to offset a liability, the credit accruing first in time is applied first.

## **BUILDING MATERIALS SALES TAX DEDUCTION**

**What is the sales tax deduction and what is the retailer’s role?** Each retailer who makes a qualified sale of building materials to be incorporated into real estate in an enterprise zone established by a county or municipality under the Illinois Enterprise Zone Act by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed by this Act. For purposes of this Section, “qualified sale” means a sale of building materials that will be incorporated into real estate as part of a building project for which a Certificate of Eligibility for Sales Tax Exemption has been issued by the administrator of the enterprise zone in which the building project is located. To document the exemption allowed under this Section, the retailer must obtain from the purchaser a copy of the Certificate of Eligibility for Sales Tax Exemption issued by the administrator of the enterprise zone into which the building materials will be incorporated. The Certificate of Eligibility for Sales Tax Exemption must contain:

- (1) a statement that the building project identified in the Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located;
- (2) the location or address of the building project; and
- (3) the signature of the administrator of the enterprise zone in which the building project is located.

In addition, the retailer must obtain certification from the purchaser that contains:

- (1) a statement that the building materials are being purchased for incorporation into real estate located in an Illinois enterprise zone;
- (2) the location or address of the real estate into which the building materials will be incorporated;
- (3) the name of the enterprise zone in which that real estate is located;
- (4) a description of the building materials being purchased; and
- (5) the purchaser's signature and date of purchase.

The deduction allowed by this Section for the sale of building materials may be limited, to the extent authorized by ordinance, adopted after the effective date of this amendatory Act of 1992, by the municipality or county that created the enterprise zone into which the building materials will be incorporated. The ordinance, however, may neither require nor prohibit the purchase of building materials from any retailer or class of retailers in order to qualify for the exemption allowed under this Section.

**How does the enterprise zone sales tax deduction effect the Regional Transit Authority Retailers' Occupation Tax (RTA ROT), the Metro-East ROT, the County Water Commission Tax, Home Rule Municipal Tax, and the County Supplemental Tax?** Once the gross receipts from sales of building materials are excluded from the Illinois Retailers' Occupation Tax base by virtue of exempted building materials, these receipts are also excluded from the RTA and the Metro-East ROT base.

**Do all retailers offer a point of sale exemption ?** No. Retailers are not required by law to participate. The purchaser must ask the retailer for cooperation on this incentive. Retailers have, however, demonstrated good cooperation throughout the history of this program, as this incentive permits them to give customers a "break" without cost to themselves.

**What qualifies as "building materials" eligible for the sales tax deduction?** Building materials that are eligible for the enterprise zone sales tax deduction include items that are permanently affixed to real property such as lumber, mortar, glued-down carpets, paint, wallpaper and similar affixed items.

## **E. Z. MACHINERY AND EQUIPMENT SALES TAX EXEMPTION**

**What is the EZ Manufacturing Machinery and Equipment (M,M&E) Sales Tax Exemption?** The Revenue Act 35 ILCS 120/1d-1f, as amended allows a business enterprise that is certified by DCEO, that either creates a minimum of 200 full-time equivalent jobs in Illinois; or retains a minimum of 2,000 full-time jobs in Illinois; or which retains 90% of the existing jobs, a 6.25 percent state sales tax exemption on all tangible personal property which is used or consumed within an enterprise zone in the process of manufacturing or assembly of tangible personal property for wholesale or retail sale or lease. This exemption includes repair and replacement parts for machinery and equipment used primarily in the wholesale or retail sale or lease, and equipment, manufacturing fuels, materials and supplies for the maintenance, repair or operation of manufacturing, or assembling machinery or equipment.

**How does a business become eligible for the M, M&E Sales Tax Exemption?** To be eligible for this incentive, DCEO must certify that the business has made an investment of at least \$5 million in an enterprise zone and has created a minimum of 200 full-time equivalent jobs in Illinois or has made an investment of at least \$40 million in an enterprise zone and has retained a minimum of 2,000 full-time jobs in Illinois or has made an investment of \$40 million in an enterprise zone and retained 90 percent of the jobs in place on date of certification. A business must submit an application to DCEO documenting the eligible investment and that the job creation or job retention criteria will be met.

**What is an eligible investment?** For purposes of this incentive, eligible investment may be either: 1) investments in qualified property as defined in the Enterprise Zone Investment Tax Credit (described on Page 9 of this publication); or, 2) non-capital and non-routine investments and associated service costs made for the basic construction, renovation or improvement of qualified property including productive capacity, efficiency, product quality or competitive position. Regular maintenance and routine expenditures are not included.

**Are eligible sales limited to the units of government sponsoring the zone?** No. Items eligible for the 6.25 percent state sales tax exemption may be purchased anywhere in Illinois.

**What tangible personal property is eligible for the M, M&E sales tax exemption?** To be eligible for this exemption the tangible property **must** be directly used or consumed in the process of manufacturing or assembling tangible personal property for wholesale or retail sale or lease. Examples of this include: repair and replacement parts; hand tools; materials and supplies such as abrasives, acids or lubricants; protective clothing and safety equipment; and, any fuel used for machinery and equipment.

**NOTE:** The above examples are only exempt to the extent they are used with machinery and equipment that qualifies for the statewide Manufacturing Machinery and Equipment Sales Tax Exemption.

## **UTILITY TAX EXEMPTION**

**What is the Utility Tax Exemption?** The Public Utilities Act 220 ILCS 5/9-222.1, as amended and the Telecommunications Excise Tax Act 35 ILCS 630/2(a)(5), as amended allows a business enterprise that is certified by DCEO, as making an investment in a zone that either created a minimum of 200 full-time equivalent jobs in Illinois or retains a minimum of 1,000 full-time jobs in Illinois, a 5 percent state tax exemption on gas, electricity and the Illinois Commerce Commission .1 percent administrative charge and excise taxes on the act or privilege of originating or receiving telecommunications. Local units of government may also exempt their taxes on gas, electricity and water.

**How does a business become eligible for the Utility Tax Exemption?** To be eligible for this incentive, DCEO must certify that the business makes an investment of at least \$5 million in an enterprise zone and has created a minimum of 200 full-time equivalent jobs in Illinois or makes an investment of at least \$175 million in an enterprise zone and has created a minimum of 150 full-time equivalent jobs in Illinois or makes an investment of at least \$20 million in an enterprise zone and has retained a minimum of 1,000 full-time jobs in Illinois. A business must submit an application to DCEO documenting the eligible investment and that the job creation or job retention criteria has been met.

**What is an eligible investment?** For purposes of this incentive, eligible investment may be either: 1) investments in qualified property as defined in the Enterprise Zone Investment Tax Credit (described on Page 9 of this publication); or 2) non-capital and non-routine investments and associated service costs made for the basic construction, renovation or improvement of qualified property including productive

capacity, efficiency, product quality or competitive position. Regular maintenance and routine expenditures are not included.

## **JOBS TAX CREDIT**

**What is the enterprise zone jobs tax credit?** The enterprise zone jobs tax credit 35 ILCS 5/201 offers employers a tax credit on their Illinois income taxes for hiring individuals who are certified as economically disadvantaged or as dislocated workers.

**How much is the tax credit?** An employer who conducts a trade or business in an enterprise zone is allowed a credit of \$500 per eligible employee hired to work in a zone during the taxable year. Any unused portion of the credit may be carried forward five years. The credit must be applied to the earliest year for which there is a tax liability.

**How do employers qualify for the jobs tax credit?** To qualify for the credit: a minimum of five eligible employees must be hired in a zone during the taxable year; and, the taxpayer's total employees must increase by five beyond the total employed in the zone at the end of the previous tax year for which a jobs tax credit was taken.

**What individuals qualify as eligible employees for the Jobs Tax Credit?** An employee must be: 1) certified eligible for services pursuant to the regulations promulgated in accordance with Title I of the Workforce Investment Act (WIA); 2) employed in an enterprise zone where the employee either works in the zone or the zone is the base of operations for the services performed: and, 3) employed at least 180 consecutive days for 30 or more hours per week.

**How do employers obtain jobs tax credit eligible individuals?** An employer should list job openings with the local WIA Local administrative office, note that the business is within an enterprise zone, and specify that the business seek to hire workers certified as eligible for services pursuant to the regulations promulgated in accordance with Title I of the Workforce Investment Act. If employers have job applicant who have not been referred by the local administrative office, they can offer to determine if they are eligible. Eligible individuals will be issued a Jobs Tax Credit Certification Voucher to present to prospective employers. When a person is hired, the employer keeps the voucher for tax records. That is all the paperwork required.

## **PROPERTY TAX INCENTIVES**

There are two types of property tax incentives related to the Enterprise Zone Program: tax abatement and assessment reduction. Assessment reduction is available in Cook County only.

**What is the enterprise zone property tax abatement incentive?** The Revenue Act 35 ILCS 200/18-170 as amended provides that any taxing district may order the county clerk to abate (that is, to give up) any portion of its taxes on real property, or on any particular class thereof, located within a zone and upon which new improvements have been constructed or upon which existing improvements have been renovated or rehabilitated.

**Are taxes reduced on the current value of the property (or on existing improvements)?** No. The abatement applies only to taxes on the increase in assessed value attributable to the new construction, renovation, or rehabilitation. Taxes based on the assessed value of land and existing improvements continue to be extended and collected.

**If property tax abatement is authorized, are new improvements made to property located within a zone assessed?** Yes. By law, every time property is improved, it is reassessed.

**What is the Cook County assessment reduction incentive?** Cook County offers special property tax incentives for property anywhere in the county. However, property in enterprise zones receives special consideration under the Class 6b – Industrial Program. Industrial property in Cook County is generally assessed at 36 percent of market value. Under the special incentives, improvements to enterprise zone property are assessed at 16 percent of market value for 8 years. The tax rate remains the same, but a company’s tax liability drops because the rate is being multiplied by a much smaller property value. This program also applies to the purchase of existing buildings in enterprise zones, provided that the buildings have been vacant for 24 continuous months.

**Why is this available only in Cook County?** All other counties assess all property at 33 percent of market value. Cook is the only county that classifies property at different assessment rates.

**What is the process for obtaining these incentives?** For tax abatement, contact local zone administrators to find out if abatements are available in their zone. Most of the property tax abatements and the Cook County program require taxpayers to apply or give some formal notice before beginning construction. Contact the local zone administrator, and, if applicable, Cook County as early as possible to assure that eligibility is not denied due to tardy notice.

**How do these incentives affect the multiplier?** They don’t. The multiplier or equalization factor is the application of a percentage increase or decrease, generated by the Illinois Department of Revenue, in order to adjust assessment levels in various counties to the same percentage of full value. Multipliers are not affected by the enterprise zone property tax abatement provisions or by county assessment reductions.

**Does the abatement of taxes on improvements in an enterprise zone affect the tax rate?** Yes, however in most cases the effect will be marginal. Tax rates depend on the levy (amount of tax revenue the local government is raising) and the size of the tax base (total equalized assessed valuation of the district less homestead exemptions, plus the value of any State assessed property). Under normal circumstances, the tax rate for a district is calculated by dividing the district’s tax levy by its tax base. The greater the tax base, the lower the rate needed to generate the amount of the levy.

Under the Enterprise Zone Program, the value of abated property is subtracted from the tax base prior to the calculation of the tax rate. In most cases, the tax base is large enough and the enterprise zone abatements are low enough that the overall effect is negligible.

**How does the enterprise zone property tax abatement provision in 18-170 of the Revenue Act differ from the property tax provision in 18-165?** The enterprise zone provision is broader and more flexible. The enterprise zone property tax abatement:

- may be offered on all classes of real property, including commercial, residential and industrial (18-165 abatements are limited to commercial and industrial improvements).
- may be offered for any number of years, up to the termination date of zone certification (18-165 abatements cannot exceed 10 years).
- May be offered by a taxing district in any amount (the abatement offered under 18-165 limits the aggregated amounts of an abatement offered by all taxing districts to \$3,000,000).

**Can property tax be abated in a tax increment financing district (TIF)?** No. Tax increment financing is a financing technique that cities may use to pay for public improvements such as land assemblage, building demolition, utilities, streets, and sidewalks. Property owners in the project area do pay their full share of taxes. Taxes generated by the increase in assessed valuation – the tax increment – go into a special allocation fund used to pay the bonds which financed the public improvement costs. This financing method is not a tool to speculatively prepare for development – tax increment financing requires an advance commitment by a developer to a project.

Property tax abatement is, however, a tool that is used for development. It is not a financing technique. The Revenue Act provides that any taxing district, upon a majority vote of its governing authority, may order the county clerk to abate any portion of its taxes on improvements made to real property located in a zone. The increase in assessed valuation due to new construction, rehabilitation or renovation is not taxed for the term of the abatement as set by local ordinance.

**A TIF district may be included in the legal description of the zone and consequently be eligible to receive other tax incentives and benefits. However, the Enterprise Zone designating Ordinance pertaining to property tax abatement must be amended to exclude the TIF district for the area eligible for abatement.**

**Am I automatically entitled to a 100 percent abatement?** No. Eligibility criteria and abatement formulas are established by local ordinance and vary with the zone. Contact the zone administrator to determine the amount of abatement offered, the number of years of abatement, and the classes of real property eligible for abatement.

## **INCOME TAX DEDUCTION FOR FINANCIAL INSTITUTIONS**

The Illinois Income Tax Act 35 ILCS 5/203 provides that financial institutions in Illinois, such as banks and savings and loans, are eligible for a special deduction from their Illinois corporate income tax return. Such institutions may deduct from their taxable income an amount equal to the interest received from a loan for development in an enterprise zone. This is limited to the interest earned on loans or portions of loans secured by property which is eligible for the enterprise zone investment tax credit (described on Page 9 of this publication). Please refer to the section on the investment tax credit for a definition of eligible property.

## **DIVIDEND DEDUCTION**

**What is the dividend deduction?** The Illinois Income Tax Act 35 ILCS 5/203 provides that taxpayers may deduct from their taxable income an amount equal to those dividends which were paid to them by a corporation which conducts substantially all of its operations in an enterprise zone or zones.

**Can dividends from companies like Commonwealth Edison be deducted?** No. The firm must conduct substantially all of its operations within a zone or zones, and firms with locations throughout the state (such as Commonwealth Edison, GTE, Pioneer, AT&T, Sears, Occidental Petroleum, etc.) do not fit this definition.

**Who is an eligible taxpayer?** Individuals, corporations, partnerships, trusts and estates are eligible to take the dividend deduction on their Illinois income tax returns.

**Which dividends may be subtracted?** Only dividends paid on or after the date of zone certification or before the last day of your taxable year may be deducted.

**Is there a list of companies doing substantially all their business in enterprise zones?** No. Corporations must be contacted directly to verify their eligibility.

## **CORPORATE CONTRIBUTION DEDUCTION**

**What is the corporate contribution deduction?** The Illinois Income Tax Act 35 ILCS 5/203 provides that corporations may make donations to designated zone organizations for projects approved by the Illinois Department of Commerce and Economic Opportunity, and claim an income tax deduction at double the value of the contribution, to the extent that 1) the contribution qualifies as a charitable contribution under Section 170, Subsection (c) of the Internal Revenue Code; and 2) the Department approves the amount and type of contribution which may be claimed as a deduction.

**What is a designated zone organization?** Only an organization that meets the eligibility criteria set forth in the Enterprise Zone Act, including approval from the local government and the Illinois Department of Commerce and Economic Opportunity, is a designated zone organization. For a list of these groups, contact local zone administrators or call the Department at (217) 785-6145.

**Who is an eligible taxpayer?** Only corporations may deduct twice the amount of a cash or in-kind contribution made to a designated zone organization project.

**What is an approved contribution?** In order to deduct twice the amount of a contribution, the contribution must be approved by the Illinois Department of Commerce and Economic Opportunity and must be made to an approved designated zone organization.

## **TAX INCENTIVE ADMINISTRATION**

**Are tax incentives and other benefits offered on a case-by-case basis?** No. “Case-by-Case” is contrary to the intent of the Enterprise Zone Act. Tax incentives must be offered uniformly and equitably by class. The local ordinance authorizing tax incentives, such as property tax abatement, extends the incentives automatically through eligibility criteria, such as class of property (i.e., residential, commercial and industrial) and formulas (i.e., percentages and number of years available).

## **ADDITIONAL INFORMATION**

**What other incentives are available?** To learn more about a specific enterprise zone, please contact the local zone administrator. The Department maintains a list of zone administrators. This list can be found on the Department of Commerce and Economic Opportunity Web Site. If you would like additional information on how the Department can help small businesses, call our Business Hotline at 800-252-2923

**Where can income tax forms be obtained?** Income tax forms are available from the Illinois Department of Revenue (DOR) at Post Office Box 3545, Springfield, Illinois 62708, or at 100 West Randolph, Chicago, Illinois 60601. The Chicago location also has a walk-in taxpayers’ assistance center on the lower level concourse. DOR’s toll free number is (800) 732-8866.